## **Fulton Heights Neighborhood Association**

### **Board of Directors**

August 16, 2021, Start 6:38pm End 8:01pm

Location: Sam’s back garden

Board Member Participants: Kayla Domeyer, Gwen Howey, Mark Staves, Don Wheeler, Sam Warber, Matthew Channing, Andrea Lehman

**Minutes**

1. CALL TO ORDER
	1. **Kayla calls the meeting to order at 6:38pm**
2. APPROVAL OF MINUTES- (these were sent out right after the last meeting and action steps were highlighted due to the number of action steps)
	1. 1st Motion- Gwen
	2. 2nd Motion- Sam
	3. All in favor, passes
3. REPORTS OF OFFICER
	1. **President – Kayla**
		1. Chelsea is not a board member and will seek out a board liaison.
		2. Reminded BC purpose laid out and asked for a new purpose to be ratified.
	2. **Secretary - Andrea**
		1. Follow up with Fr. Keller- work gloves garbage bags- Lyon drains
		2. Follow up with Padnos- contacted today. I will email Joe Hays about bins being there.
	3. **Treasurer - Gwen**
		1. 230 members, one new member interested in things and this was forwarded.
		2. Struck out on finding an audit person.
			1. Don has a person who is a book keeper who might be able to look at it. Kayla says perhaps just a peer review. Andrea says maybe a college student/department would like to check it out. Matt says what about asking another treasurer from another N.A.. It was inacted to safe guard the treasurer. Gwen can ask someone at uptown if they would be interested.
		3. Pay pal is upping the fee. Kayla will look into putting that fee into the membership dues.
		4. Matt asked where this compares to last year- it’s very high and it auto-renews.
4. REPORTS OF COMMITTEES
	1. **PR Committee Report- Kayla/Andrea**
		1. Newsletter: plan for the next newsletter: timeline, due dates, etc.
		2. Facebook- one removed post due to complaining of dog poop in recycle bin and also very un-neighborly comments. Also the purge has begun. Contractor will begin removing people. ”scroll down” was added. And language was changed. If you are removed you can easily get back in.
		3. Outreach- Advertising!
	2. **Events Committee Report- Matt**
		1. Upcoming Events
			1. Dumpster Day August 28th- need signs, both sided one for dumpster day and one for ice cream day 29th, and time is 8-12 FCFS
				1. Andrea contacted Padnos and is coordinating a bin that Padnos will drop off on Friday and pick up on Monday- unfortunately, they don’t pick up on weekends. Since Encounter will not be opening until September, will that be OK?
				2. Flyers were delivered. Additional information can be posted on FB/Website and on signs
				3. Sam: mailchimp was sent out and responses were sent. We have the list for jobs. Volunteers are coming
				4. EC NEEDS A VOLUNTEER TO SHADOW THE DUMPSTER DAY PROCESS FOR KNOWLEDGE TRANSFER.
			2. Ice Cream Day. Cone Shop is a possibility. Possibly a Lyon Street model- BC’s get the ice cream and distributes to the neighbors on the street. This is still in the works
			3. Success at Pux was great so looking at VanderMill as a possibility.
			4. 2 sided sign for the dumpster day and ice cream day
			5. Need better communication between committees.
			6. Picnic. EC wants to be involved coordinating is not the strong suit.
			7. Block Parties planned let EC know.
		2. Recent Developments or Initiatives
			1. Andrea wondered if the EC would want to partner with AQ when the students go to do their service project and then it would be a synergistic activity with neighbors and students? This will be August 24th from 2-4. Seems like a small window of time that some neighbors might enjoy getting together and working with the students and building a bridge between the neighbors and students. (See Addendum B) This could go on Facebook.
			2. BBQ during power outage
			3. Community Board
	3. **Garden Committee Report** - **Mark**
		1. Many volunteer days on weekends clearing out debris.
		2. Reset the waiting list, Sign up on a date and go from there. We could give the neighborhood to sign up earlier than the outside people.
		3. Garden committee minutes missing, will forward to secretary. Kayla says there is a volunteer who might want to do a programming piece for the gardening plots.
	4. **Block Captain Committee Report-**
		1. None

STANDARD ORDER OF BUSINESS

1. **Unfinished Business**
	* + - 1. New Board Member Needed!- no bylaws indicate we can add 2 or none.

**6. New Business**

1. Picnic/fall meeting- combining the fall meeting and picnic. Kayla says we can’t drop the picnic and we are required to have a membership meeting. Look at September, we could do a harvest picnic on a Friday or Saturday, we could hand to the EC a section of where we will be hosting and say come up with cool fall themed stuff for kids and families. Sam says if we call it a picnic, neighbors will expect something very similar and we need to provide food. I don’t trust the EC to provide for the picnic. Kayla said we won’t leave it up to them because of the current health crisis. Sam- so let EC handle the entertainment. EC can have autonomy so Board can plan the event and the EC can have the opportunity to have the fun entertainment. Food portion is a big question at this point. Prepackaged take away? Hot Lunch, distanced line, spaced tables- Board. Gwen says food sharing could be an issue. Floated idea of food truck idea. 24th, 25th October 2, could we do a packed lunch, food trucks, contingency plan, etc questions. Not a bunch of speakers, just entertainment and ticking membership box. Matt will follow up with food trucks. Location- Hillcrest and Lyon. We can rent the park and tucks have their own power source. EC can meet for activities
2. Newsletter. Deliver 8/30th by newsletter info. 4th printer, deliver 18th 22nd, short meeting- call- picnic planning 23rd August. 6:30 zoom.

7. ANNOUNCEMENTS

* 1. Chelsea Resigned but will remain on the block captain committee

8. ADJOURNMENT:

* 1. Motion to adjourn 1st- Mark
	2. 2nds- Matt
	3. Meeting Adjourned at 8:01pm

9. Addendums

Addendum A. Tabled Items (from Unfinished Business)

* 1. Document in Google Drive detailing where things go- Gwen & Andrea
		1. Onboarding and New FHNA Board Members Policy write up and vote- Gwen & Andrea
		2. Historical FHN info update (postponed)

Addendum B. AQ Student Volunteer Event.

Hello,

 I am Fr. Bob Keller, OP at Aquinas College. Each year for Freshman Orientation we have a service opportunity. This year it will be **Tuesday, August 24 from 2ish to 4:00 pm.**

 We offer up to 20 students available.

 You have used this opportunity in the past; I hope that you can use us again this year. It gives the students a larger sense of Grand Rapids, and the sense of organizations that make our lives sustainable. So, not only can it help you with some energetic young adults, but they are learning as well.

 I hope that you can offer something. Let me know, and if there is special equipment that the students must bring (rakes, long sleeve shirts, etc.).

Thanks.

--

f. Robert J. Keller, O.P.

8/9/21- Greetings this August day.

It is my understanding that you can occupy 40 students in the neighborhood cleaning activity on Aug 24, 2-4 pm. Am I correct? [I have heard that some students will also be working in the community garden area; that's separate from us.]

And, where exactly should we meet whoever is guiding this service project? Our students and their leaders will be walking to the rendezvous location from Sturrus Athletic Hall on Fulton...beginning around 1:30ish.

Does this team of workers need to bring anything for this activity?

Thanks very much,

--

f. Robert J. Keller, O.P.

8/12/21-

The Aquinas College students will be serving at your site on Tuesday, Aug 24th.

 The College may have a photographer available to take some photos of the students in action. We are aware that this is your space. Please tell us what limitations/restrictions are legitimate at your site regarding photography. We wish to be sensitive to this for many reasons.

 Thanks for your direction and advice.

--

f. Robert J. Keller, O.P.

Response: Yes we can occupy the students on that day and during that time. The students would need work gloves and garbage bags, maybe rakes and shovels but probably not necessary. The students could meet on Lyon Street at Hilcrest Garden and then disseminate down Lyon street to clear each drain they come across on each side of the street. This will be a very helpful service to our neighborhood because as the water drains, so does the debris from the roads and when the drains get clogged, they don't drain and then our streets flood and make for a very dangerous situation. If there is time, the students could definitely go north and south on each street and clear the drains on each road. However, I'm not sure there will be enough time for that, but it is also an option, especially since there will be 40 students, two could go down each street and one could be on lyon and that would cover the entire neighborhood. I've attached a map so you can have a better conceptualization.

Membership meeting planning minutes:

Zoom- 8/23/2021

Fall Meeting - Saturday Oct 2

Setup at 10:30-11

Registration starts at 12

Everything will begin at 12:30 (food trucks should be there by then.)

 Supplemental soda and water

 Popsicles and ice cream treats

 Cups, napkins, silverware for what we serve.

Actual meeting at 2pm

We will have tables and chairs, good trash plan.

Sam check with Don re the Bubble Man

Kayla to get some Oriental Trade kits not to exceed $50

 Stencils for Andrea

**NEED TO FIGURE OUT FOOD TRUCKS - Need to get a permit from the city**

**Communicate 8/23/2021**

Have finalized by August 30

To Storr by the week of the 6th

Deliver the weekends of the 9/11 9/18

Sam to send the volunteer email info